



Operations Supervisor (Forestry) Position Description

Role Title:	Operations Supervisor		
Incumbent:			
Department:	Professional Services	Location:	Terrace BC
Reports to:	General Manager	Issue Date:	

General Summary of the Role

The Operations Supervisor is the Silverwood leader of field operations staff and services. As a forest professional, they have a strong understanding of general forest management practices and deeper experience and knowledge in at least one area of forestry field operations.

Key responsibilities include overseeing delivery of technical services for a diverse clientele, direct leadership of operational staff and management of tools/equipment/vehicles/materials related to all field operations within the company. The work demands the ability to plan work, direct & train staff, manage transportation and scheduling, ensure safe work practices, and oversee production and quality control for a wide range of forestry and environmental management projects.

The Operations Supervisor also works with senior and project managers to develop creative client solutions, cultivate new business opportunities, develop and evaluate budgets, write and defend proposals as well as develop technical and business process methodologies.

At all times the Operations Supervisor demonstrates a strong, safe work ethic and exhibits a high level of professionalism that positively represents the company and encourages positive attitudes and behaviours in staff. This includes communicating effectively and respectfully with staff, clients and First Nations within whose territories we operate.

Key Results Areas/Duties and Responsibilities

Operational Team Leadership

- Leads field operations (scheduling/prioritizing of field activities, data collection, quality control and transportation/tools/materials management) for designated projects;
- Leads safety program for the company, and implements it for all field operations;
- Assists in recruitment and leads a diverse team of field staff;
- Recognizes individual skills within the team and effectively plans/organizes field team to deliver work goals;
- Demonstrates excellent communication skills including identifying and resolving issues within the field team;



- Identifies and leads training for field staff; and,
- Ensures that performance management for field staff is timely and constructive.

Corporate and Project Leadership

- Identifies and collaborates with senior staff to develop new business opportunities for the company
- Actively collaborates within the company and with external partners, clients and where appropriate, First Nations to deliver business goals and promote future business opportunities;
- Promotes a culture of innovation, quality management and self-improvement;
- Project-specific duties including client liaison, assisting project managers with the development of project specifications and technical procedures and leading field delivery for specified projects, including monitoring and quality control;
- Works with project management and business development team to optimize business goals including client satisfaction;
- Supports and implements corporate initiatives; and,
- Performs other tasks as may be required from time to time.

Qualifications

- Registered or immediately eligible to register with the Association of BC Forest Professionals as an RPF or RFT or equivalent
- 3+ years experience working in natural resource management, including at least 2 years of directly related forest management field experience (timber development, forest road engineering, silviculture and/or timber harvesting monitoring/conformance);
- Must possess a valid Class 5 BC Driver's licence that does not limit or restrict the ability to conduct the duties of the job.

Competencies-Knowledge, Skills & Abilities Essential to the Role

Knowledge

- Strong knowledge and understanding of forest land management in British Columbia;
- Technical knowledge and field skills in at least one area of forest management practices;
- Knowledge of contract and project administration;
- Basic knowledge and appreciation for indigenous history, social and legal context in Canada and British Columbia and ramifications for natural resource management;
- Knowledge of trends and developments in the natural resource sector.



Skills/ Abilities

- Team leadership skills;
- Ability to establish and maintain positive working relationships with management, staff, sub-contractors and the public, including Indigenous Peoples;
- Active listener who can provide coaching, guidance and support;
- Strong planning, organizing and coordinating skills;
- Ability to analyze and solve complex problems, including the ability to exercise sound and independent judgement;
- Ability to assess situations quickly and take appropriate and safe action;
- Ability to manage differing points of view and effectively resolve conflict;
- Desire and ability to identify and meet clients' needs;
- Ability to communicate effectively verbally and in writing;
- Proficiency with Excel, Word, ArcGIS (basic literacy) and digital field collection applications (including GPS).

Provisos

- Must be willing and able to withstand the rigors of fieldwork;
- Must be willing to work in adverse weather conditions;
- Must be willing and able to travel and live in field camps to meet job requirements;
- Prefer ability to travel in fixed and rotary winged aircraft and watercraft.